

**UOTA Executive Board Meeting Minutes**  
**Tuesday // July 9th, 2024 // 7-8 pm**

<p><b>Executive Board (EB) Present:</b>          Vanessa Rapier, President          Sheila Longpré, President-Elect          Lynn Farley, Vice President          Emily Cummings, Secretary          Lyndsay Fait, Member-at-Large          Camille Terry, OTA representative</p> <p><b>Executive Board Absent:</b>          Savannah Stone, Treasurer</p> <p><b>Meeting Order for Discussion:</b></p> <ol style="list-style-type: none"> <li>1. Any UOTA committee chairs present</li> <li>2. President</li> <li>3. Vice President</li> <li>4. Secretary</li> <li>5. OTA Representative</li> <li>6. Member-at-Large</li> <li>7. Any AOTA/NBCOT liaisons present</li> </ol>	<p><b>Committee Chairs, Committee Members, or AOTA/NBCOT Liaisons Present: Melanie Suttner (public relations), Brenda Lyman (BPPC), Jeanette Murphy (membership), Beth Cardell (NBCOT)</b></p> <p><b>UOTA Student Representatives: Ashley Wright (SLCC), Jen Van Orman (U of U)</b></p> <p><b>Others Present:</b>          All UOTA members invited via UOTA website calendar</p>
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Agenda item	Information	Action items	Outcomes
<p><b>Welcome:</b>            Meeting led by Vanessa Rapier, UOTA President. We will end at 8pm regardless. Please keep conversations to the point, we can finalize anything by email that does not get covered.</p>			
<p><b>Ongoing Reminders:</b></p> <ol style="list-style-type: none"> <li>1) <b>Approving minutes:</b> This agenda is a copy of the meeting minutes from the previous month. Anything unresolved, add to the “old</li> </ol>			

business” section at the top of your section. Delete all other information and update for the current month. Each Executive Board member or UOTA Committee Chair is responsible to update their own content in the agenda. After the meeting concludes, please review your section of the agenda by the following Sunday evening so the agenda can become the official meeting minutes for the month. The monthly meeting minutes will be posted on the UOTA website on Monday AM.

- 2) **UOTA Hacks:** Beware if you receive any emails to your UOTA email address asking for money. Check the email address and look for small discrepancies. UOTA will never do business this way or ask members to use their personal money. All financial decisions are made through Executive Board vote.
- 3) Website: **Reminder** that each committee needs to be responsible for their area of the website and report updates to the executive board liaison. **Please look through for updates that may be needed, work through the secretary for website updates.** The website is part of the secretary’s role. Emily, as the secretary, is Misha's primary contact for website changes. If you contact Misha directly, always cc Emily (uotasecretary@gmail.com).

### Executive Board Reports

#### President’s Report

Agenda item	Information	Action items	Outcomes
Old Business	See below		
Mentorships	Jen Van Orman		
UOTA Reorganization	<p>100% of votes support reorganization (including 18% of voters interested in Academia focused-group). Voting open until July 15th, will send motion via email to follow up w/goal to be completed and ready for conference in Nov.</p> <p>Vanessa will continue to work on combining role descriptions, propose adoption of new at next month’s meeting–anyone interested in helping, email Vanessa at <a href="mailto:uotapresident@gmail.com">uotapresident@gmail.com</a>. Include webinar expectations (from last month: Can use DOPL list for continuing ed opportunities</p>		

	offered by UOTA. Helping with webinars would be part of new SPL role and can help recruit membership.)		
Western Regional OT Spring Symposium (WROTSS)	Will follow up as we receive more info.		
ASAP (updates from State Association Presidents) @ AOTA annual conference.	<b>Idaho collaboration, potential w/Nevada</b>	<ol style="list-style-type: none"> <li>1. Planning to give reciprocity between UT &amp; ID state associations. Need to figure out how to monitor membership status for out of state people registering. Potential collaborations between SOTA clubs from the different schools in the different states. Having the UOTA conference eventually in St. George was already approved by the EB but hasn't happened yet. Will monitor to see the conference in action at UVU campus this year to see the needs. Can try having the spring membership meeting in St. George to test the waters.</li> </ol>	
HHAU	BPPC committee to clarify expectations with partner organizations in the future—has this been done? ( Look at partner organization agreement in the Google Drive and verify the length of the partnership. Update PRN to reflect what we expect of HHAU and what they can expect from us.)		
Nominations & Recognitions	<ol style="list-style-type: none"> <li>1. Certificates need to be sent (Vanessa), Patrick collected addresses. Last year's recipients</li> </ol>	<ol style="list-style-type: none"> <li>1. Still working to make sure all award recipients are UOTA members—need to clarify in description?</li> <li>2. Need to check in procedures to see</li> </ol>	

	<p>may not have received certificates (all online?). Patrick found some options for next year/Nov on Amazon, checking w/Savannah (Treasurer, <a href="mailto:uotatreasurer@gmail.com">uotatreasurer@gmail.com</a>) re budget (?)</p> <p>2. Continue to spotlight winners on social media—May winners and Nov Conf.</p> <p><b>Scholarships</b>—AOTF (David Robertson), handled letting award recipients know and sending checks directly to them. Need to clarify—1 OT and 1 OTA student should receive, this year’s went to two OT students.</p> <p>Grant application info sent to membership, Eunice Chen award and Grand awards can be announced at conference.</p> <p>BPPC (on nominations process): Still need to clarify the way some of the processes are written (e.g. <i>“Write-in candidates will be contacted if they win the election—to determine if they will accept or not accept the position. Feel free to write-in your own name if you are interested in serving.”</i>)</p>	<p>previous winners.  <a href="https://utahotassociation.org/about/awards/">https://utahotassociation.org/about/awards/</a>. BPPC needs to update procedures/policies to ensure the award winners haven’t previously won the same award.</p>	
Government Affairs	<p>1. Travis has sent formal complaint letter on behalf of UOTA, will watch for updates.  2. HB 534—restructuring: “renames the Physical Therapy Licensing Board as the</p>	<p>2. Will take effect in October or November 2024. Restructuring happened without any DOPL licensing board members being aware. Will promote a change in the name</p>	1.

	<p>Physical Therapies Licensing”, will follow up with DOPL on this. (We did not hear about this until after the fact–Lobbyist?)--register a member of UOTA? Membership email to recruit?</p> <p>3. Ad-hoc committee for Practice Act review has been meeting–Florentina and Lynn are co-chairs.</p> <p>4.Krisanne met w/Sen Reibe re importance of OT in school-based practice.</p>	<p>to reflect all of the professions represented.</p> <p>3. Meeting was held, separated into subgroups for pediatrics and mental health. Each group reviewing the current practice act from their perspective to suggest edits. Will bring back to the whole committee on July 31st to create a general draft to be sent out to silent reviewers and EB. Final draft will be prepared for UOTA leadership. A member alerted the Practice Act review committee that a legislator and attorney were already working on revising the practice act with feedback from a few therapists (focus on dry needling). DOPL licensing board not consulted yet. Legislator (Paul Cutler) willing to work with our UOTA Practice Act review committee and present our bill before the legislature. Krisann also working with other legislators as well to raise awareness of the upcoming bill. Heavy focus of school-based pediatrics represented on the Practice Act review committee, need reps from other practice areas as well.</p>	
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Public Relations	<ol style="list-style-type: none"> <li>1. Combined Podcast planned soon for adult AND pediatric mental health. Hoping to showcase the issues before the November election.</li> <li>2. Community connections: Janeal is willing to help in this role until starting the RMU bridge program in the fall.</li> </ol>	<ol style="list-style-type: none"> <li>1. Suggestion from Brenda to continue to push and promote UOTA during the podcasts to make sure people are aware it's a UOTA-sponsored podcast and meant to increase awareness of UOTA and OT in Utah.</li> </ol>	
Tri-Alliance	Still getting up and running, no new info		
Other	<ol style="list-style-type: none"> <li>1. AOTPAC looking for Utah rep—send info through social media? Membership email?</li> <li>2. Misha (website) out of town 7/11-7/15</li> </ol>		
<b>Vice President's Report</b>			
<b>Agenda item</b>	<b>Information</b>	<b>Action items</b>	<b>Outcomes</b>
Old Business			
Membership Stats	As of 7/9/24: 4 OOS/non-OT 43 students 70 OTA 168 OT 286 lifetime	<ol style="list-style-type: none"> <li>1. Make it easier for people to join UOTA AND register for the annual conference at the same time—Jeanette and Lynn working to clarify the process. MEMBERSHIP DRIVE!!!</li> </ol>	

	<p>total current active members 11.8% DOPL (2005 licensees), up from 12.1% in June</p>		
Membership Committee	<p>1. LearnWorlds management for online UOTA courses to be transferred to CE Committee.</p> <p>2. The updated member list sorted by regions is in the shared folder. This folder can be shared with regional reps. Is this still useful?</p> <p><a href="https://docs.google.com/spreadsheets/d/1i4_3JYyuIV8Zw9SVO-UqD4M3Lk_dyMZz/edit?usp=sharing&amp;ouid=105461239052096958695&amp;rtfop=true&amp;sd=true">https://docs.google.com/spreadsheets/d/1i4_3JYyuIV8Zw9SVO-UqD4M3Lk_dyMZz/edit?usp=sharing&amp;ouid=105461239052096958695&amp;rtfop=true&amp;sd=true</a></p>	<p>1. Jeanette emailed Travis Chamberlain 7/9 regarding handing over Learnworlds CE courses to the CE committee.</p> <p>2. Membership lists by region will be most helpful during the Legislative session (sorted by zip code/county). SPA (specialty practice area) reps would send out a general email to all UOTA membership to advertise CE events. Can continue to monitor through zip codes though to see what is happening in the different regions (e.g., growth or decrease in membership).</p>	
Continuing Education (updated 7/9/24)	<p>1) We have not had anyone sign up for the sensory course through CLASI.</p> <p>2) Travis is working with presenter, no new updates (from 6/2/24: Finding a presenter to cover vision rehab/ vision and OT has been more challenging than prior topics! Fortunately, I can report that I have a presenter. Jeff Foster is an OT in Mississippi. He has a great accent that you will love! Jeff received his Bachelor's in OT in 2000, then completed a Master's in vision rehab. He is currently pursuing a Doctorate in Curriculum and Instruction. He works in school-based practice and AT. He teaches in two OT programs as an assistant professor and adjunct professor. He is a HWT instructor too (similar role as Erin Dollin who we had a few years back). My virtual meetings with him have</p>	<p>1). We need to send out an email about the courses. Travis will work with Jeanette to get one prepared. We will only make about \$40'ish dollars on each participant, and the course is targeted to members. I do not recommend sending it out through DOPL.</p> <p>2) Look for the proposal in the coming weeks.</p> <p>3). I want to help Specialty Practice Area Leaders with planning and developing annual CE events. I do not have the availability to plan more than one event a</p>	

	<p>been engaging and enjoyable.</p> <p>Jeff will prepare a course description and objectives. We are planning for a virtual presentation with 6 hours of content on our traditional last Friday of January (1/31/25). We will be able to market this to pediatric and adult practitioners. I will prepare a proposal. )</p> <p>3). We need more CE events for membership benefits and to generate revenue for lobbyist—considering this via SPA webinars and reorganization.</p>	<p>year, but I can help guide these leaders in this process. I am willing to collaborate with these leaders now if this is okay with the EB. However, I can wait if needed.</p>	
<p>Annual Conference</p>	<p><b>Conference Committee</b></p> <ul style="list-style-type: none"> <li>● Chairperson(s): Lyndsay Fait and Jennifer Bolay</li> <li>● Venue: Lyndsay Fait <a href="mailto:lyndsayfait@gmail.com">lyndsayfait@gmail.com</a></li> <li>● Catering: Stacey Sillitoe <a href="mailto:ssillitoe89@gmail.com">ssillitoe89@gmail.com</a></li> <li>● Presentations: Jennifer Bolay <a href="mailto:jennifer.bolay@gmail.com">jennifer.bolay@gmail.com</a> , Jeanette Koski <a href="mailto:jeanette.koski@gmail.com">jeanette.koski@gmail.com</a></li> <li>● Online Platform: Jeanette Murphy <a href="mailto:jeanettesmurphy@yahoo.com">jeanettesmurphy@yahoo.com</a> , Meena Iyer <a href="mailto:meenaiyer@gmail.com">meenaiyer@gmail.com</a> ,</li> <li>● Service Project: Emma Brooks <a href="mailto:otbrooksee@gmail.com">otbrooksee@gmail.com</a> , Jana Larsen, Hailey Hunter</li> <li>● Vendors: Ron Honey <a href="mailto:ronald.honey@rm.edu">ronald.honey@rm.edu</a></li> <li>● Registration: Jeanette Murphy</li> </ul>	<p>13 presentation submissions so far Call for papers extended to July 31</p> <p>Work with Jeanette to create a Membership drive before conference during pre-registration, Sep1 - Oct 12</p> <p>UOTA is turning 70 - Planning to incorporate that into the conference theme</p> <ul style="list-style-type: none"> <li>- SPA Day: Pioneering Pathways for 70 years.</li> <li>- Coordinate into membership drive?</li> </ul> <p>Presentation: Should we do a practice act presentation on the updates we are proposing?</p> <p>Service project with Odyssey House</p> <ul style="list-style-type: none"> <li>- putting kits together.</li> <li>- Day of, also collect supplies to donate</li> </ul>	



- SOTA/Students: Elise - [u1022625@utah.edu](mailto:u1022625@utah.edu)
- SWAG: Students
- Volunteers: Open
- Marketing: Lynn?

**Student Committee**

- Elise Goodrich, [u1022625@utah.edu](mailto:u1022625@utah.edu)
- Kylie Martin, [kylie.w.martin@gmail.com](mailto:kylie.w.martin@gmail.com)
- Jayden Peterson, [u1047295@utah.edu](mailto:u1047295@utah.edu)
- Ben Cromar, [bencromar07@gmail.com](mailto:bencromar07@gmail.com)
- Ashley Wright, [awrig201@bruinmail.slcc.edu](mailto:awrig201@bruinmail.slcc.edu)

Keynote speaker is set - Chad Hymas.  
Waiving his normal fees for us.  
<https://www.chadhymas.com/>

Need to send to Misha for the website registration: She is out of town July 11 - 15 (ask if she has templates to make the updates quick)

- Same pricing structure as last year.
- A note that the building meets accessibility codes but include a checkbox for any physical accommodations needed (if so, a text box to include type of service)
- An option for online attendance only (no lunch, same price)
- An option: Lunch will be buffet style, please indicate if you have any special dietary needs or allergies: vegan, vegetarian, gluten free, ...
- Coupon code for 50% off for speakers
- Coupon code for 50% off for student volunteers (if they meet a certain number of volunteer hours)
- Coupon code for 100% off for committee/EB members (meeting volunteer hour criteria)
- Add a box on registration giving permission for images to be used for social media or advertising.

Additionally, we need sponsor options for payment

- Sponsor/Vendor Pricing
  - Gold = \$300
    - Large logo on conference flyers
    - Large logo on website as sponsor

		<ul style="list-style-type: none"> <li>○ Flyer/Advertisement in SWAG bags</li> <li>○ Include chosen (donated) item(s) in SWAG bags</li> <li>○ Vendor table at conference</li> <li>● Silver = 200 <ul style="list-style-type: none"> <li>○ Logo on conference flyers</li> <li>○ Logo on website as sponsor</li> <li>○ Included in email blasts</li> <li>○ Flyers in SWAG bags</li> </ul> </li> <li>● Bronze = 100 <ul style="list-style-type: none"> <li>○ Logo on conference flyers</li> <li>○ Logo on website as sponsor</li> </ul> </li> <li>● Vendor Table Only <ul style="list-style-type: none"> <li>○ \$150</li> </ul> </li> </ul>	
<p>Annual Meetings (Fall Business Mtg, Spring Membership Mtg)/ Fundraisers</p>	<p>1. May 14th, 6 pm RMU. DOPL board will be panelists. "How well do you know your practice act?" quiz planned. Q &amp; A with DOPL board afterward.</p> <p>2. UOTA was asked to sponsor the NAMI walk for Utah this year. We can sponsor and put together a team for free, but donations are requested. It will happen on Saturday, May 18th, 9am @ Veteran's Park in West Jordan.</p> <p>May meeting on track.</p> <ul style="list-style-type: none"> <li>- RMU sponsoring venue and light refreshments (fruit/cheese trays, Cheese and cracker trays, Cookies, GF oreos).</li> <li>-</li> </ul>	<p>Fall Business meeting: at conference?</p> <ul style="list-style-type: none"> <li>- What items of business?</li> <li>- Travis is working on Eunice Chen Award nominations and Grant applications for award in November</li> </ul> <p>SPA - Continuing education webinars.</p> <ul style="list-style-type: none"> <li>- Quarterly webinars</li> <li>- Can send to DOPL as CEU</li> <li>- Free to UOTA members, fee for non-members</li> <li>- Registration</li> </ul>	

Other		<p>Practice Act Committee</p> <ul style="list-style-type: none"> <li>- Separated into 3 different workgroups: Adults, Peds, Mental Health</li> <li>- 25 survey responses</li> <li>- Each workgroup is meeting separately. Reviewing documents and feedback. Suggesting edits</li> <li>- Will meet again on July 31 to create one draft for review.</li> <li>- Will then send out the draft to EB, and silent reviewers for review.</li> <li>- Hope to have a solid draft by end of August.</li> <li>- Emailed state legislator (Paul Cutler), not heard back. Krisanne also meeting with legislators and putting out feelers.</li> <li>- Rumors that DOPL is updating the practice act? From an email "indicated that he has opened a bill to change the practice act to include dry needling. Another legislator, Dr. Ray Ward, is also supporting the bill. Paul indicated that the Occupational Therapy Licensing Board has already asked for a meeting to discuss the changes."</li> <li>- What is the process here? To what level are we expected to be a part of this process? Can they do this without UOTA input? Do we want input?</li> </ul>	
Mentorship			
<b>Secretary Report</b>			
<b>Agenda item</b>	<b>Information</b>	<b>Action items</b>	<b>Outcomes</b>

**Ongoing Reminders:**


1. Please use your UOTA email address for UOTA business (especially when creating UOTA documents) so the information is “owned” by a UOTA-related account. All of the UOTA Gmail addresses already have access to the UOTA Google Drive. Make all documentation electronic and stored in the UOTA Google Drive so it is easy to access for UOTA leadership all over the state.
2. Please update the Contact Information List (find it in the UOTA Google Drive under this document name) PRN with your committee members.
3. Calendar: See the proposed calendar for monthly UOTA EB meetings on the website [homepage](#) (usually the 1st Tuesday of the month from 7-8pm, any business not completed by 8pm will be moved to email).

<p>Old Business</p>	<ol style="list-style-type: none"> <li>1. Still need to be done:            Social media updates:            –Melanie requested social media posts to recruit more members for PR committee—specifically to focus on Community Connections (finding relevant community events or organizations where OTs/OTAs can be involved.            –Still need social media posts for recognizing new grads from each Utah program + reminding about new grad discount code.            –Need to post to raise awareness of CLASI course offering through UOTA.</li> </ol>		
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<p>Social Media (e.g., Facebook, Instagram, Twitter) &amp; UOTA Website          –Facebook: 780 page likes (up by 3), 889 followers (up by 2).          –Instagram followers: 217 followers (up by 7)          –Twitter followers: 17 (up by 8)          (*Use this information to tailor social media content on benefits of UOTA membership).</p>	<ol style="list-style-type: none"> <li>1. Lynn is making us look good by consistently posting updates about the conference! Let me know if you want to be added as a Facebook admin so you can add posts yourself. If you use Meta Business Suite, you can post simultaneously at Facebook/Instagram.</li> </ol>		<ol style="list-style-type: none"> <li>1.</li> </ol>
<p>Bylaws, Policies, Procedures Committee (BPPC)--Brenda (chair)</p>	<ol style="list-style-type: none"> <li>1. BPPC will plan on drafting a new role description for this new SP liaison/continuing education Planner role.</li> <li>2. Summer Project: Copy of current bylaws sent on to Brenda. Emily will need to review to highlight areas and old EB meeting minutes from 2022 to remember items that were approved by EB but didn't get a membership vote to move forward. Will also continue to work on updating bylaws PRN.</li> <li>3. <a href="#">General Committee Chair Role Description</a> ready for the board to review, discuss, and determine to approve or modify. Can be emailed out if needed to get feedback.</li> <li>4. Needs to be updated: Copy of Bylaws dated 2020/2021 rec'd but a major error in the transcription for</li> </ol>	<ol style="list-style-type: none"> <li>4. Reply to email from Brenda within 48 hours re: bylaws amendments.</li> </ol>	

	Article II–must read “Non-Inurement” and not “and Inurement”. Guessing this was a typo in the transcription.		
<a href="#">Strategic Plan Initiatives</a>	<p>–<b>CORE VALUE #4: ENGAGE IN ETHICAL AND RESPONSIVE GOVERNANCE TO PROMOTE ADVANCEMENT AND SUSTAINABILITY OF THE ASSOCIATION.</b></p> <p>–<b>Objective #6:</b> Add a diversity, equity, and inclusion (DEI) task force to UOTA operations.</p> <p>–<b>Strategies:</b> A task force will be responsible to provide a plan to EB to integrate diversity, equity, and inclusion throughout the organization.</p> <p>–<b>People Responsible:</b> Membership Committee Chair, Treasurer (EB liaison), President</p>		
Course Accreditation	<ol style="list-style-type: none"> <li>Do we have an issue if presenters are not sponsored by an organization/facility? A recent course accreditation request is from an OT based in California to present independently using a platform called Teachable.</li> </ol>		
Calendar	<ol style="list-style-type: none"> <li>1st Tuesday of August (August 6th) scheduled for the next EB meeting (will be updated on UOTA homepage calendar).</li> </ol>		
Mentorship	<ol style="list-style-type: none"> <li>Any suggestions of people who would be a good fit for secretary? I would love to start mentoring someone over the coming year (my term ends in June 2025).</li> </ol>		
<b>Treasurer Report</b>			

Agenda item	Information	Action items	Outcomes
Old Business	NA		
Summary of current budget	See: <a href="https://drive.google.com/file/d/1krqCW80MqnQK5PPGZdu-gOg2WWlyLjIR">https://drive.google.com/file/d/1krqCW80MqnQK5PPGZdu-gOg2WWlyLjIR</a> Numbers current as of 7/1/24 <b>2024:</b> <b>Total Revenue</b> = \$8,346.14 <b>Total Expenses</b> = \$8,231.63 <b>Net Profit</b> = (+) \$114.51		
Jobs/Other Advertising	<b>YTD</b> = \$1,300.00		
CEU Revenue	<b>YTD</b> = \$2,105.00		
Accreditation Revenue	<b>YTD</b> = \$675.00		
Revenue generating ideas			
Other/Discussion:	-		
OTA Rep Report			
Agenda item	Information	Action items	Outcomes
Old Business	1. Stickers on Cafe Press: Can we put a link for the "UOTA Store" on the website so people can shop whenever they want? This could be easy passive income for the organization—approve this?	1. Emily will ask Misha (UOTA website admin) to add a link to the website once we have the Cafe Press UOTA store situated; Vanessa has the JPGs of the stickers when we are ready.	
UOTA Student Reps (2023-2024 school year) –Elise Goodrich (U of U 1st year students)	1. SLCC student rep: Ashley Wright is the sole rep for both cohorts. 2. Joyce University: Need to verify if Marcy Davis (22/23 school year rep) is continuing	1. Camille will reach out to student reps to recruit volunteers for the planning committee.	1 Anja- pre OT club at USU is willing to volunteer. Will check with SOTA club

<p>–Jen Van Orman (U of U 2nd year students)  –Joyce University?  –SLCC–Ashley Wright  –Rocky Mountain University entry-level OTD program: Christen Ellis (this program has students living locally in Utah; the post-professional OTD program @ RMU is virtual with students all over the country, so no UOTA rep needed. The MOT bridge program @ RMU will be up and running in fall 2024, so we can ask for a student rep from this program then).</p>	<p>for this school year (darren.marcy91@gmail.com).  4. Camille will reach out to pre-OT club president (Anja Cieslewicz) at Utah State to see if they would be interested in sending a student rep to UOTA (need to check bylaws to see if reps need to be from official school programs).</p> <p>Mentorship question–has there been follow-up with these two since last meeting? Kylie Frandsen’s (<a href="mailto:u1379417@utah.edu">u1379417@utah.edu</a>) Jennifer Neilson, U of U MOT still need to be contacted, may be available for mentorship by others (VP?--Will OTA Rep follow up re Jennifer?)</p>		<p>members after finals to see if others are willing/avail.</p>
<p>UOTA/AOTF Scholarship</p>	<p>Updated info re AOTF scholarships   ASAPsummer2023Presentation.pptx</p>		
<p>UOTA Student Task Force</p>	<ol style="list-style-type: none"> <li>1. New BS COTA program at Weber.</li> <li>2. Utah Tech OTD to begin next fall. Shelia Longpre is contact there.</li> <li>3. Pre OT club at USU next month</li> <li>4. Email re: SLCC student’s promoting OT at Festival of Trees reimbursement.</li> </ol>	<ol style="list-style-type: none"> <li>3. Anja Cieslewicz is president of pre OT club. Waiting for dates for next meeting.</li> <li>4. SLCC students to send in receipts for reimbursement.</li> </ol>	



OTA Membership			
<p>Mentorship (Students receive mentoring about UOTA leadership from current Executive Board members &amp; the students also form a Student Task Force to increase engagement with UOTA student members).</p>	<p>–President (Vanessa Rapier): Jen Van Orman  –Vice President (Lynn Farley):  –Secretary (Emily Cummings):  –Treasurer (Savannah Stone):  –Member at Large (Lyndsay Fait):  –OTA Rep (Camille Terry):</p> <p>Transitions in the fall(?)--Once the student task force for this school year is going, we should fill these student mentee spots again so UOTA student members can start learning about state association leadership.</p> <p>otarepuota@gmail.com will follow up with student task force to see who is interested in mentoring *Kristen Courtney (last OTA rep) can help with this!</p>	<ol style="list-style-type: none"> <li>1. Scaffold mentoring of students. Suggestions from past student task force members for how to make mentoring a great experience for everyone: <ul style="list-style-type: none"> <li>–Phone calls or chat via Zoom if meeting in-person is not available. Email only is not recommended.</li> <li>–Discuss how volunteer leadership can make a difference in the OT community, about how you’ve been involved.</li> <li>–Letting students choose how much to be involved.</li> <li>–Asking students to help with meaningful projects. Choose a project to work on together as a resume-building experience for the student.</li> <li>–Doing a mentor/mentee lunch to meet each other also may be a good way to build rapport with each other.</li> <li>–Asking students to be involved publicly with introducing sessions or emcee opportunities at the annual membership meeting, the annual conference, and continuing education events. Get the student in the public eye and speaking to</li> </ul> </li> </ol>	<ol style="list-style-type: none"> <li>2. Follow up with finding out new student reps for the upcoming school year. Ask for students interested in mentoring opportunities. Make sure to provide them with a certificate after their service; once they are licensed practitioners they can also use the volunteer hours toward licensure.</li> </ol>

		groups.	
Member-at-Large Report			
Agenda item	Summary of discussion	Action items	Outcomes
Old Business			
Specialty Practice Area Liaisons	1. Lori and Vanessa to work together on possible regional rep reorganization. See above in President's notes!		
Working on how to combine specialty practice liaison and regional representative role  Need a rehabilitation liaison	Still need Region 1 rep!	<ol style="list-style-type: none"> <li>1. Still working on rounding up UOTA member spotlights for the upcoming months.</li> <li>2. UOTA member spotlight order: <ul style="list-style-type: none"> <li>● Region 1: January, July</li> <li>● Region 2: February, August</li> <li>● Region 3: March, September</li> <li>● Region 4: April, October</li> <li>● Region 5: May, November</li> <li>● Region 6: June, December</li> </ul> </li> <li>3. Lori to reach out to the person who volunteered to be the Region 1 rep (but was unable to commit due to moving out of the country) to ask for suggestions re: other people in the area to ask to serve.</li> </ol>	
Mentorship:			

Agenda Item	Summary of Discussion	Action Items	Outcomes
1.	1.		

NBCOT Ambassador (Beth Cardell)

Agenda Item	Summary of Discussion	Action Items	Outcomes
<p>1. Long-standing CEO of NBCOT is retiring, Ben Price is his replacement. Beth attended DOPL licensure board meeting and saw the name change to “Physical Therapy ...” NBCOT aware and sent a letter of concern about the need for a name change. Beth will give us updates from NBCOT.</p> <p>2. New campaign: “Why Choose OT?” Looking to present to students (even as young as kindergartners) to get more people interested in the profession.</p> <p>3. NBCOT has the</p>	<p><b>Reach out to Beth for any NBCOT questions/needs:</b>  <a href="mailto:beth.cardell@hsc.utah.edu">beth.cardell@hsc.utah.edu</a>.</p> <p>3. Lynn inquired about having a presentation about NBCOT offerings during the annual UOTA conference. Beth willing to present more about NBCOT, might be enough for a full presentation or doing snippets during the lunchtime membership meeting of the conference.</p>		

<p>Navigator tool which offers free CE options for people registered/certified through NBCOT. Ethics case simulation is an option, which will help you meet state ethics requirements for licensure.</p>			
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**Final Notes**

<p>Adjournment</p>	<p><b>Next UOTA EB meeting will be held on the <u>1st</u> Tuesday of August: August 6th, 2024 from 7-8pm.</b></p> <p><b>(The meetings will always be on the 1st Tuesday of the month unless there are extenuating circumstances).</b></p>	<p>EB members will update their sections of the agenda by Sunday evening following the meeting in preparation to post the meeting minutes on the UOTA website on Monday AM.</p>	
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