

UOTA Executive Board Meeting Agenda

2 May 2023

7-9 pm

<p>Executive Board (EB) Present: Brenda K. Lyman, President Vanessa Rapiere, VP Savannah Stone, Treasurer Emily Cummings, Secretary Kristen Courtney, OTA rep</p> <p>Executive Board Absent: Bonnie Eckman, Member-at-Large</p> <p>Meeting Order for Discussion:</p> <ol style="list-style-type: none">1. Any committee chairs present2. OTA rep3. Member-at-Large4. VP5. Treasurer6. Secretary7. President	<p>Committee Chairs & Committee Members Present: Jeanette Murphy (membership)</p> <p>UOTA Members Present: All members invited via social media posts. Brenna Schiwal (student task force & SLCC student rep)</p> <p>Guests Present:</p>
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Agenda item	Information	Action items	Outcomes
Welcome	A HUGE thank you to all outgoing EB members (Brenda, Kristen, and Bonnie)		

	since this is their last EB meeting!		
Minutes Approvals	<p>March 2023 minutes posted on website.</p> <p>Agenda Process –Agenda for an upcoming meeting is a copy of the previous meeting’s minutes–white out the past script and type in the new info Each EB member is responsible to delete their content and insert new. You have previous content as a reminder of tasks and to follow up on previous tasks in your report.</p> <p>Minutes Process –Review past meeting minutes to be ready to vote. –After each board meeting–each board member to update their section within 24 hours. –The UOTA Secretary will send a link and reminder if a board member has not updated. –The minutes will stand approved as written within 48 hours–so a review by all board members with comments is needed within this time period. –The minutes will then be posted to the UOTA website within a week of the meeting for members to access.</p>		Secretary will send out a reminder for EB to update sections of their minutes. Name is updated to “Minutes” instead of “Agenda.” Secretary can send the minutes out 24 hours after the meeting for approval. After minutes are approved, then will be updated.
UOTA Hacks	Reminder–Again, a volunteer leader provided notice in December of a compromised email message as a fake president email.	<ol style="list-style-type: none"> 1. First thing–check email address (look for small discrepancies). 2. UOTA does not do business this way–there are many checks and 	

	Be familiar If you receive an email from any UOTA representative, to check the email address. No UOTA leader will ever ask you to contribute yours or UOTA \$\$.	balances before money goes anywhere! All payments go through the treasurer and are approved by the Executive Board. 3. Feel free to forward the clarifying email from Brenda (sent 7/5/22) to committee chairs, regional reps, etc. so everyone is aware. 4. No EB member would ever ask UOTA members to contribute personal or UOTA monies as no financial decisions or requests are solo—everything goes to the Executive Board for approval.	
Review Online and Old Business and Motions			
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Executive Board Reports Old Business and New Business			
President's Report			
Agenda item	Information	Action items	Outcomes
Old Business			
Mentorships	The student assigned and who reached out was Jennifer Neilson, U of U MOT student. Below in the OTA Rep section, it was noted that Kylie Frandsen is a student to be mentored by the President also.	Assure that the incoming President reaches out to Jennifer to continue mentorship. OTA Rep was requested to provide email for Kylie so additional mentorship can begin.	
Website	Reminder that each committee needs to be	Secretary will be the primary contact	

	<p>responsible for their area of the website and report updates to the executive board liaison. Work through the secretary for website updates. The website is part of the secretary role. Emily, as the secretary, is Misha's primary contact for website changes. If you contact Misha directly, always cc Emily.</p>	<p>person for Misha Conway (website maintenance). Please email uotasecretary@gmail.com for website updates to pass along.</p>	
New Business/New Info			
Western Regional OT Spring Symposium (WROTSS)	<p>The WROTSS will now be held every two years. The next WROTSS will be in 2025 The President of the UOTA will serve on the Conference Committee. If there is a President-Elect, that person should also serve. Meetings are virtual and monthly. The debrief meeting for the Mar23 WROTSS will be held next week. In 2023 the states which participated were California, Nevada, Idaho, Arizona, and Utah. Two board members attended—Kristen Courtney and Brenda Lyman. Lynn Farley (UOTA Annual Conference Committee co-chair) also attended.</p>	<p>Result of the WROTSS president committee debrief held 9May23: Meeting of the state association presidents and staff of OTAC (OT Association of California) was one week following this UOTA board meeting. Meeting report indicates the WROTSS 2023 registrations were down by 200 persons. 2023 was the return of a face-to-face (F2F) conference (founded as F2F in 2019, again in 2020) following a virtual WROTSS conference in 2021 and no conference in 2022. 2023 registrations were at 366 (compared with 400-500 in previous F2F years) with revenue/expenses limited this year to a mere \$600 gain. There will be no profit sharing between the states in 2023. The nine Utah persons who attended accounted for 2% of all who registered. All were UOTA members so no revenue was generated for memberships.</p>	<p>Each state receives a kickback of \$\$ based on revenue earned from a % of registrations that come from that state. This amount is determined after the debrief meeting. Approximately nine Utah UOTA members were in attendance at the WROTSS in 2023.</p>
ASAP (updates from State Association Presidents) @	<p>Utah (Brenda) was the only President to motion (with support). The motion was for</p>	<p>A 2nd motion (again from Lyman-Utah) is being held until the 2024 ASAP meeting</p>	<p>The next UOTA president may need to speak to the</p>

AOTA annual conference.

the ASAP Board to connect with the AOTA Board of Directors in collaboration/to relook at the affiliation agreement between the ASAP and the AOTA in hopes to move the states into being the voice and representation for OT practice nationally. Currently practice issues are not represented by state representation other than the RA and those reps can be educators and not practice experts. An ASAP task force is part of the AOTA bylaws but non-existent. The hope is that this motion will resurrect the ASAP task force and put a flame under both ASAP and AOTA leadership. ASAP and states representation has been underutilized by the AOTA. State live practice and now practice issues. States should be the voice of OT practice! (my Brenda saga)! I was heard and with negotiation the motion was passed!

This initiative begun at WROTSS when meeting for about 1.5 hours with the AOTA President Alyson Stover. She was supportive. She spoke at the AOTA ASAP meeting initiating the conversation and I took it from there with the state presidents. In our conversations, her suggestion was to accomplish this two-sided– ASAP (me) and the Board of Directors (her). The motion has initiated conversation now.

because time ran out in the meeting. This motion asks for onboarding (online manual that can be easily accessed for specific content and updated as needed) to be written for incoming and existing presidents to reference for basics (meeting structure, prepping motions for the business meeting, FAQs, etc.) The next UOTA president can take this motion forward in the 2024 ASAP meeting.

There is a new initiative by ASAP where states may opt to partner with other OT state associations to share support staff efforts for websites, memberships, bylaws etc. There is no specific cost assigned or focus on specifically what is covered. This was initiated in 2022 via a motion by Utah, Montana, Maine, and a couple other states suggesting several states are at risk of sustainability due to low membership (revenue). However, the outcome of an appointed task force to study this hired a 3rd party entity (Mariner group) who capitalized the concern to place themselves in the role to be paid to support these state associations. The original thought was to design state associations as charters much like APTA does, but instead, a different approach was suggested by the Mariner group so they would benefit. Take caution before jumping Utah into this initiative.

motion re: onboarding and developing an online manual at the 2024 ASAP meeting since it came from Utah in 2023.

<p>HHAU</p>	<p>Email was received by the HHAU director asking when accreditation would be granted by the UOTA with the expectation there would be no cost for the accreditation fee. From there, discussion around the parameters of the partnership agreement between the UOTA and HHAU found that the partnership agreement contains free advertising but not free nor expected accreditation. A mutual relationship beneficial to both associations needs to exist. HHAU greatly represented us speaking in favor of the OT Compact in the 2022 legislation.</p>	<p>The partnership agreement was emailed to each of the board members. Advertising is covered under the partnership, accreditations for CE events is not, however there was a precedent set in 2021 that accreditation was granted the HHAU by that executive board. Do we want to honor a precedence set? Recommendation to honor accreditation cost absorption on a request by request basis (from the HHAU) rather than change the terms of the partnership agreement. Rationale: accreditation and the cost for accreditation should not automatically be granted based on the requester being a UOTA partner organization. Board vote can determine on a case-by-case basis.</p> <p>Suggestion to NOT reimburse, but to rather provide a code when applying for accreditations.</p>	<p>1. Brenda motioned to waive the course accreditation fee for the HHAU for the May 2023 request. VP and Secretary 2nd motion. Motion passed. Brenda will contact Matt (HHAU to clarify that the partnership agreement includes advertising and not accreditation, however the waiving of the accreditation fees will be considered on a case-by-case basis.</p> <p>Process should be explored for granting accreditations without payment/reimbursement by the upcoming/new executive board of 2023.</p>
<p>Nominations & Recognitions</p>	<p>1. Executive Board Nominations: The committee actively sought nominations. There were three nominations for President, two declined and one was not a UOTA member. There were two nominations for Secretary, one declined. There were two nominations for member-at-large and both</p>	<p>It continues to be difficult to find UOTA members willing to serve in volunteer leadership positions. Sustainability of the association is dependent on volunteer leadership.</p> <p>This statement on the ballot sent to membership is not a correct process for</p>	<p>BPPC Committee to develop procedures that state write-in candidates will be contacted for interest in serving; if so, their names will be placed on a ballot for a special election prior to Jul 1 for</p>

	<p>declined. There were three nominations for OTA rep, one was not a UOTA member. The Executive Board slate current has: Write-in only nominations for President, one (incumbent) nomination for Secretary, write-in only nominations for Member-at-Large, and two nominations for OTA Rep. The ballot has been emailed to the membership. Votes are coming in. Votes are being tallied by both the president and Vanessa Russell on the nominations committee.</p> <p>Recognitions: All award categories have award recipients for 2023.</p>	<p>a member organization and is a very dangerous practice. <i>“Write-in candidates will be contacted if they win the election—to determine if they will accept or not accept the position. Feel free to write-in your own name if you are interested in serving.”</i></p> <p>This needs to be retracted. It would mean that one person could by default become the president of a member organization by one nomination. The process UOTA has implemented has always been to take a write-in “candidate” and then call a special election so members have the option to vote for or against the candidate. This is why we need much work done on bylaws with a separation of policies and procedures to assure we have due process and fair elections.</p> <p>Rubrics for each award are in template format and on the drive, and must always be used for award reviews and selection. This year those rubrics were not used. A retro to score nominees with the rubrics after the nominating committee had completed selection was implemented to be in-line with established practice.</p>	<p>positions needing election on the odd (or even) year. Vacancies in board positions that are elected in an “off-year” can be appointed for a one year term by the president, until the official election takes place.</p> <p>BPPC needs to establish procedure for recognition selection.</p>
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Government Affairs	<ol style="list-style-type: none"> 1. Subcommittees are being established for special interest focus—school system workload and mental health. 2. Kristen Courtney and Lynn Farley are working on a subcommittee re: mental health legislation (e.g., only certain states recognize OT as QMHP [qualified mental health practitioner]). 		
Public Relations	No report.		
Tri-Alliance	Next quarterly meeting is May 17—scheduled by UOTA.	Promote continuation of the Utah Tri-Alliance for next President of the UOTA to provide opportunity for communication and interprofessional collaboration with PT and Speech/Hearing in Utah.	
Strategic Plan Initiatives	Current focus needs to continue for one-on-one contact with members to grow committees and fill nomination opportunities for 2023.		
Other	Jennifer Honda was appointed to the Regional Representative position for Region #6 (St. George) in April. She is employed by Utah Tech University and has recently moved to Utah from California.		
Vice President's Report			
Agenda item	Information	Action items	Outcomes
Old Business			

<p>Membership Stats</p>	<p>4 OOS/non-OT 87 student 66 OTA 162 OT 1 lifetime 320 total current active members 12% DOPL (1901 licensees) up from 11.8% in March.</p>	<p>1. Keep working to get up to 20% of DOPL OT & OTA licensees as UOTA members. We love students too!</p>	
<p>Membership Committee</p>	<p>1. Jeanette sent out a form for lifetime membership award nominations via a member email blast: 2 nominees–Jeanette will send info to board (rather than discuss during meeting)</p> <p>2. Website issues related to membership– –updates for expiring cards–Misha has increased reminders for members when a card will be expiring. Jeanette & Vanessa working w/Misha via email for now on the other issues: –old emails, how do members change email address contacts (additional email addresses associated with accounts on website, where is confusion coming from, is there something else to request from Misha (another level?) –and mail chimp has extra email addresses –Misha will track and report hours starting this month (May)</p> <p>3. Volunteer recruiting— Jeanette planning an mail follow up in May to share opportunities available to committees after elections.</p>	<p>Criteria for lifetime membership discussed:and approved by the Executive Board: –has demonstrated UOTA membership over majority of lifetime/Utah residency –has demonstrated UOTA volunteer leadership over majority of lifetime/Utah residency –is retired from OT practice</p> <p>3. Committee chairs and board members should send Jeanette a list of volunteer opportunities available on their committees.</p>	<p>1. Jeanette will clarify re: the criteria decided upon for this award, especially the distinction that they must not still be in UOTA leadership. Will consider changing this so we can retain members who have contributed to UOTA in some way over their careers.</p> <p>4. BPPC will put together a policy and procedure process for partner organizations. We already have experience with this from becoming partners with HHAU and will draw from these documents. The committee will come up with recommendations</p>

	4. Partner organizations–BPPC	4.BPPC committee can put together a policy for partner organizations.	for the EB to consider, then the EB will make the final decision.
Continuing Ed	<p>Travis has been working on options for sensory-themed CE for next January. There are three options. A survey went out at the end of April to gauge interest in the presenter, topic, and presentation format.</p> <p>Travis Chamberlain assumed the role of CE Committee Chairperson in October 2022. Anita Williams is joining the CE Committee, and has been helpful, Travis' focus is on pediatric CE and would enjoy mentoring another practitioner who could focus on non-pediatric CE events.</p> <p>Continue: Photos, social media–#UOTACE, #UOTAcontinuingeducation</p>	<p>(action item)</p> <p>Travis will make recommendations to the Executive Board during the next meeting. Possibility of lining up multiple CE options over the next year and a half depending on survey results.</p> <p>Continue to ask non-pediatric based OTP to serve on the CE Committee</p>	<p>Feedback from the conference was great. Attendees want sensory-related CE events.</p> <p>Looking at a Provo location for next January event.</p>
Annual Conference	<p>Lynn has agreed to chair the 2023 Annual Conference Committee, and the committee met in March & April. Student volunteers have been super helpful!</p> <p>Location booked: Utah Valley Hosp. Ed center</p> <p>Date: Nov 4th, 2023</p> <p>EB approved Conference Theme for 2023 via email: "Serving - Promoting - Advancing OT In Utah (SPA Day)"</p> <p>Budget proposal was sent to EB, include proposed price increase for registration to:</p>	<p>–Lynn Farley would welcome a co-chair for 2023.</p> <p>–St. George as a location will be considered for the 2024 conference.</p> <p>–Price increases are proposed for this year's conference; prices have remained the same for several years now.</p> <p>–Students can submit up until October since their projects are due around then.</p> <p>–No advertising or vendors allowed at Utah Valley Hospital.</p>	

	<p>OTR: \$125/175</p> <p>OTA: \$95/130</p> <p>OTS: \$35/55</p> <p>Call for papers going out asap, deadline is June 15, 2023</p> <p>Next Conf. Committee meeting: Tuesday, May 23rd @8pm</p> <p>Carry-over suggestions (committee will</p> <ul style="list-style-type: none"> – encourage presentations to have more audience interaction and participation from attendees. –establish an entrepreneurial panel –vet presenters ahead of time. Seeking more feedback on presentation styles from presenters. Several UOTA members participated as paper reviewers for WROTSS—add those persons on the conference committee to help vet presenters and establish a process—who were those helpers? 	<ul style="list-style-type: none"> –Questions re: panels. The panel facilitator could go through the abstract process, or could work with the conference committee directly to let the committee know of his/her intention to form a panel. –A company is allowed to submit an abstract to present on a product/service during a session (no tables, sway, etc. allowed). Companies can also advertise on the UOTA website at any time of the year as well. –Kristen is volunteering to facilitate a new grad panel for the conference. Savannah volunteered to share her experience as a new grad volunteering on the UOTA board. –Brenda is volunteering to judge the hack-a-thon for the conference—we can ask students for their input on real-life questions (e.g., How can we get students to maintain their UOTA membership after graduation?). The more student involvement, the better! 	
<p>Annual Membership Meeting (Business Mtg)</p>	<p>May 18th, 2023 @ 7pm via Zoom—please send Vanessa Ra info for slides</p>	<ol style="list-style-type: none"> 1. Jeanette & Vanessa will put together slide show with awards and bios to be ready for Brenda to do the presentations during the membership meeting. 	

Mentorship	Jen Van Orman, student mentor, helped on the conference committee–huge help during conference, helping on conference committee again w/student-specific sessions..		
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Secretary Report

Agenda item	Information	Action items	Outcomes
Old Business			
Social Media (e.g., Facebook, Instagram, Twitter) & UOTA Website –Facebook page likes: 741 –Instagram followers: 161 –Twitter followers: 4 (*Use this information to tailor social media content—we have many more likes/follows than actual UOTA members, so posts can focus on benefits of UOTA membership and encouraging readers to join).	<ol style="list-style-type: none"> 1. Please work on proactively reaching out to get UOTA member spotlights ready to go ahead of time, especially before busy summer months or the winter holiday season (Member-at-Large and Regional Reps). 2. Continuing to do more on social media to support UOTA student members (new hashtag: #UOTAstudentmembers)! Have reached out to current student reps or student task force members for updates on happenings in their programs, and have planned for “Happy Graduation” posts for respective programs in May/June 2023. Possible posts highlighting the NBCOT exams and wishing student members luck in passing them, as well as FAQs about NBCOT? 3. Reaching out to prospective OT/OTA programs (e.g., RMU, Utah Tech, UVU?) to ask for updates we can 	<ol style="list-style-type: none"> 1. UOTA member highlight order: <ul style="list-style-type: none"> ● Region 1: January, July ● Region 2: February, August ● Region 3: March, September ● Region 4: April, October ● Region 5: May, November ● Region 6: June, December 2. 2023 Graduation dates: <ul style="list-style-type: none"> ● Joyce University OTA program: June 8th // another graduation date in 2023? ● SLCC OTA program: May 4th ● U of U OT program: 3. Emily reached out to Utah Tech, no response yet. 	<ol style="list-style-type: none"> 1. Initiative for 1st year new grads to get a discounted rate for their UOTA membership renewal. Will reach out to Misha to get a code to share with fieldwork coordinators. Will advertise on social media asking students to reach out to their fieldwork coordinator for the code. 2. Initiate a page (whether paid or free) with education options in Utah listed on the website?

	share on social media as well?		
Bylaws, Policies, Procedures Committee (BPPC)	<ol style="list-style-type: none"> 1. Need to have routine UOTA procedures in writing (on a Google doc accessible in the Drive!) to help when we have volunteer turnover or a change in UOTA Executive Board members). <ul style="list-style-type: none"> –There was confusion around how to handle job posting requests and advertising requests and a couple of missed opportunities for working with interested companies. –Emily & Savannah working to delineate the roles of the secretary and treasurer in these procedures so things don't fall through the cracks. –*Having these procedures in writing is especially important when multiple EB members are involved in processing the requests.* 2. BPPC committee will meet in the near future. 	<ol style="list-style-type: none"> 1. Policies vs. Procedures vs. Bylaws–the future BPPC committee chair would be helpful to delineate the differences between these 3 things. 	
Contact List	<ol style="list-style-type: none"> 1. Please let the secretary know if your info needs to be updated, or feel free to update it yourself. Contact list is located in the UOTA Google Drive, let the secretary know if you need access. 2. Lots of new committee members volunteering, yay! Please let the secretary know so we can get their names, pictures, and a short bio added to the website "Meet the Team" page. We want them to feel 		

	recognized for their contributions.		
Course Accreditation	<p>–Courses receiving course accreditation since 1/2/23:</p> <ol style="list-style-type: none"> 1. Abilities Care Approach Rehabilitation & Communication for Patients with Neurocognitive Impairments (sponsored by Ensign Services) 2. Utah Stroke & Neuro-Rehabilitation Conference (sponsored by Intermountain Healthcare and the University of Utah). <p>–Does our partner organization (HHAU) not need to pay course accreditation fees? The HHAU director wanted to know. Clarification re: the partner organization agreement would be helpful, Emily couldn't find many details in the Google Drive. It would be helpful to have the details in writing.</p>	–See discussion above in HHAU section under the President's notes. The EB voted to waive the course accreditation free for the HHAU Spring Conference in May 2023.	
Google Drive (and ways to make transitions smoother when new EB members come and go)	<ol style="list-style-type: none"> 1. Please consider being logged into your UOTA gmail address when creating UOTA documents, otherwise the document is "owned" by someone's personal Gmail address and can easily go away at any time as people transition in and out of UOTA (if you create it with your UOTA Gmail address, you can easily share it with your personal email address but it's still "owned" by UOTA). Case in point—our entire UOTA Google Drive is owned by a previous UOTA president's personal Gmail account (Emily has tried to get this switched but hasn't had any luck yet). It will be much easier long-term 		

	<p>and make leadership transitions smoother when any UOTA electronic documentation is “owned” by a UOTA Gmail address that can be passed along to new leadership.</p> <p>2. Please let Emily know if you need any help setting up your UOTA Gmail account (e.g., changing your user name, adding a UOTA picture, etc.).</p>		
Mentorship	<p>1. UOTA secretary continues to mentor a volunteer from the student task force (Hannah Larsen).</p>	<p>1. Hannah shared info on current happenings in the U of U OT program to share on social media.</p>	
Treasurer Report			
Agenda item	Information	Action items	Outcomes
Old Business			
Summary of current budget	<p>2023: Total Revenue = \$6,315.75 Total Expenses = \$6,213.77 Net Profit = \$101.98</p>		
Job Advertising	<p>YTD = \$675</p>	<p><u>Process:</u></p> <ol style="list-style-type: none"> 1. Customer requests ad through the website and the treasurer approves the application and then sends them the corresponding product link to pay depending on which option they chose in the application. Here are the payment links: A B and C 2. Customer submits payment through the link. After they pay, the treasurer sends 	<p>Treasurer to add Job Advertising/Course Advertising process to UOTA drive. Treasurer also to add process for partnership businesses.</p>

		<p>them the link where they can post the job: LINK and this gets sent to Misha to post.</p> <ol style="list-style-type: none"> a. Asks for job title, location, description, job URL, Company details (name, website, logo) <ol style="list-style-type: none"> 3. Treasurer sends follow up email requesting information to be added to the email blast (info such as #2 part a.). Also should request which dates they would like the email blasts sent out. 4. Treasurer completes a draft on MailChimp (see UOTA Guide to Using MailChimp) and sends the customer a "test email" for their approval. 5. Treasurer schedules email to be sent out on specified dates. 6. If option 3 is selected, secretary will post on social media. 	
Online Course Revenue	YTD CEU=\$1,560.00		
Accreditation Revenue	YTD = \$225		
Revenue generating ideas	Organizational membership	Process for organizational membership?	Savannah will continue to work on putting this process into writing for the future.
Other		Who has memberpress login? Will auto renew this month for \$116 and I need to double check the card info	
OTA Rep Report			
Agenda item	Information	Action items	Outcomes

<p><u>2022-2023 Student UOTA Reps</u></p>	<p>SLCC: Brenna Schiwal Joyce U: Marcy Davis University of Utah: Kylie Frandsen (2nd years), Jen Van Orman (1st years) Rocky Mountain: Need to recruit?</p>	<p>Bryan Gee, Rocky Mountain U reached out to Brenda to connect re: UOTA involvement. Brenda will be asking for a student representative—as Rocky Mountain now has an entry OTD program.</p> <p>Kristen will help mentor the next OTA rep to help facilitate the process for getting student reps for next year. Usually the SOTA club faculty mentor is the best contact person for each school. Schools prefer to do their own elections in-house and then let us know who is elected for the coming school year.</p>	
<p>UOTA/AOTF Scholarship</p>	<p>U of U and SLCC students have applied for this scholarship to be awarded in 2023.</p> <p>Notification was expected mid to late-April per the AOTF website calendar.</p>	<p>Brenda reports that the response time from AOTF to let us know student scholarship award winners has been inconsistent over the past five years. In the April AOTA ASAP meeting, Brenda spoke to recommend notification to the states be done in March. Additional presidents agreed and spoke to the need for more timeliness to prep for spring state membership meetings. UOTA has highlighted the winners at the spring membership meeting in the past. UOTA would prefer to be notified as well re: the winners so we are aware when the scholarships have been awarded. Great way to engage with membership if students are seeing UOTA supporting them in their schooling and future careers.</p>	<p>Brenda will place a call directly to AOTF (Lawrence Liff) this week to try to get the Utah student winners (1 OT and 1 OTA) known so they can be highlighted in the May UOTA Membership meeting.</p> <p>15May23 AOTF confirmed in an email to the president that two awards at \$1000 each would be granted. This year's interest was at \$1166 to be split between the two recipients so Brenda requested AOTF remove the difference from the AOTF/UOTA spending</p>

		<p>**Realize that the AOTF contacts the UOTA president with scholarship winners and endowment interest to award each year around April/May. Interest made in the endowment account fluctuates as the market fluctuates. If more than \$2000 interest is made per year (so two students may receive \$1000 each), then the excess needs to be directed either to the spending account or added back into the principal. Try to keep at least \$2000 in the spending account to assure two \$1000 awards are available for an upcoming year (especially important if interest rates are low). \$\$ in excess of \$2000 in the spending account may be applied to the principal to grow the base. It would not be fiscally responsible to award scholarships solely on the amount of interest earned year to year—as some years the scholarship would be substantially larger than other years depending on the economy. In past years the UOTA determined that a \$1000 per student would be the targeted amount to award whenever possible.</p>	<p>account to allow the award to continue at \$1000 each.</p>
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<p>UOTA Student Task Force</p>	<p>STF Fundraiser:</p> <ul style="list-style-type: none"> - Cafe Rio in Sugarhouse: <ul style="list-style-type: none"> - Thursday, April 13th - 1235 E 2100 S - Salt Lake City, UT 84106 - 20% back - Need to coordinate with - Stickers on Cafe Press - Can we put a link for the “UOTA Store” on the website so people can shop whenever they want? This could be easy passive income for the organization. 	<p>STF Fundraiser:</p> <ul style="list-style-type: none"> - Need to coordinate with Emily about advertising <ul style="list-style-type: none"> - Cafe Rio - Stickers to be put on Cafe Press - Per Marcy, we didn’t meet the threshold to receive monies from the Cafe Rio fundraiser. She will follow up with Cafe Rio to confirm since per word of mouth many more people participated. 	<ol style="list-style-type: none"> 1. Emily will ask Misha to add a link to the web once we have the Cafe Press UOTA store situated.
<p>OTA Membership</p>	<p>Medicare OTA Payment Differential Handout</p>	<p>See Member-at-Large notes for action item. Membership committee chair (Jeanette) will help with this as well</p>	<p>Kristen will place this information on the UOTA website—telehealth updates under the News—telehealth tab and other medicare/medicaid updates under the legislation tab.</p>



CMS emergency rules will end on May 11, 2023 when PHE expires

1. Omnibus 2023 Waiver Extension Telehealth Waivers to Dec. 31, 2024
2. Allows OTs/OTAs/Therapists to continue as Medicare telehealth providers during this time

Legislation .. Reintroduction Pending

Expanded Telehealth Access Act
(H.R. 2168 in 2021/22) Rep. Mikie Sherrill,
D-NJ

1. Rep. David McKinley, R-WV
2. 71 Co-Sponsors
3. Would add OTs/OTAs/therapists to list of Medicare telehealth

		<p>providers on a permanent basis</p> <p>Expanded Telehealth Access Act(S3193.. <i>Identical to HR2168 in 2021/22</i>)Sen. Steve Daines (R-MT)</p> <ol style="list-style-type: none">1. Sen. Tina Smith (D=MN)2. Sen. Jerry Moran (R-KS)3. Sen. Jacky Rosen (D-NV)4. Sen. Susan Collins (R-ME)5. Sen. Lisa Murkowski (R-AK)6. Sen. John Boozman (R-AR) <p>Telehealth Modernization ActS.368/H.R.1332 in 2021/22</p> <ol style="list-style-type: none">1. Comprehensive legislation2. Likely Reintroduction with minimal change later this year3. Would give CMS the authority to allow OTs/therapists to provide services via telehealth in Medicare. <p>2022 Omnibus reduced the size of the pending cuts.</p> <ul style="list-style-type: none">● Without Congressional action –Medicare outpatient cuts would have been 15.25% over the years 2021, 2022, and 2023.● With Congressional action, thanks to advocacy, the total cuts were 6.25% over these three	
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		years.	
Mentorship	<p>President - Brenda Lyman: Jennifer Nielson (Kylie Frandsen?)</p> <p>VP - Vanessa Rapier - Jen Van Orman</p> <p>Secretary - Emily Cummings - Hannah Larsen</p> <p>Treasurer - Savannah Stone - Marcy Davis</p> <p>Member at Large - Bonnie Eckman - Ranelle Glines</p> <p>OTA Rep - Kristen Courtney - Brenna Schiwal</p>	<ol style="list-style-type: none"> 1. Brenda was assigned and has mentored Jennifer Neilson MOT student from the U of U although Kylie Frandsen's name is showing up on this list. Brenda is happy to additionally mentor Kylie, but contact information will need to be provided. 2. Scaffold mentoring of students –phone calls or chat via Zoom if meeting in-person is not available. Email only is not recommended. Discuss how volunteer leadership can make a difference in the OT community, about how you've been involved, choose a project to work on together as a resume-building experience for the student. 	<ol style="list-style-type: none"> 1. President (Brenda) charged OTA Rep (Kristen) to compile ideas and steps on how to scaffold mentoring and place the ideas in a written document placed on the UOTA Google Drive prior to the end of her term. 2. Brenna gave suggestions for the future: letting students choose how much to be involved, asking students to help with meaningful projects, doing a mentor/mentee lunch to meet each other also may be a good way to build rapport with each other. :) Asking students to be involved publicly with introducing sessions or emcee opportunities at the annual membership

			meeting, the annual conference, and continuing education events. Get the student in the public eye and speaking to groups.
Member-at-Large Report			
Agenda item	Summary of discussion	Action items	Responsible and date
Member-at-Large Appointment	No report		
Specialty Practice Liaisons	No report		
Regional Reps	No report	We are missing two months for member spotlights.	See president's section for newly appointed Region 6 representative.
Mentorship	No report		
Adjournment	EB meeting was adjourned at 9:26pm.	EB members will update their sections of the agenda within 24 hours in preparation to post the meeting minutes on the UOTA website.	